

# MILL CREEK LITTLE LEAGUE – BASEBALL MANAGER APPLICATION

Send all replies via email to: [vpbaseball@millcreeklittleleague.com](mailto:vpbaseball@millcreeklittleleague.com)

Please carefully read and complete the following application and contract. No application will be considered unless all forms are filled out in their entirety and signed. Mill Creek Little League (“MCLL”) recognizes that the adult volunteers who manage, umpire, and instruct are the backbone of the organization. Managers make a significant contribution of talent, time and effort for the betterment of the Mill Creek community. Mill Creek Little League strives to maximize coaching effectiveness in order to create the best Little League experience for all participants. Managers accept primary responsibility for organizing the team and establishing a POSITIVE team environment. Registering as a volunteer on the MCLL website in addition to completing the current year's volunteer app for background checks is required.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

## **Requested level of Managing:**

- Tee Ball  Rookies I or II  Farm  Minors  Majors  
 Intermediate  Juniors  Seniors  Bigs

1. Are you certified in CPR/first aid? YES NO

If yes, please provide a copy of your most recent CPR card/certificate.

2. Have you previously managed or coached in MCLL? YES NO

If yes, what team(s) \_\_\_\_\_ division(s) \_\_\_\_\_

3. Have you ever received training as a baseball/softball coach? YES NO

If yes, list type and date of your most recent training: \_\_\_\_\_

4. Provide at least two personal references that Mill Creek Little League could contact (don't list any relatives):

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Address (optional): \_\_\_\_\_

Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Address (optional): \_\_\_\_\_

## **Manager Selection**

Each season, the goal of Mill Creek Little League is to select the most qualified and experienced managers to teach, supervise & lead our players. The following are some basic policies that Mill Creek Little League uses to select managers:

- ❖ There is no tenure in serving as a manager or coach in the Mill Creek Little League system. All appointments are renewed annually.
- ❖ Selection of Managers is in local jurisdiction and not subject to any intervention from District, Regional, or Little League International.
- ❖ Annual attendance of coach training/clinics via MCLL or another organization is strongly encouraged

## **Manager Commitments**

I agree I will satisfy the following requirements for Managing in MCLL:

### **Organizational Duties:**

- Attend the first-aid and safety fundamentals clinics
- Attend all Manager meetings
- Attend umpire education clinics (every 2 years)
- Facilitate and help with logistics at annual tryouts
- Attend draft (Majors/Minors/Farm)
- Responsible for the administrative requirements of the team, specifically:
  - ✓ Divisional Field Day to help with field maintenance & fence setup
  - ✓ Team photographs
  - ✓ Participate in Little League Day
  - ✓ Concession stand duties including staffing & owning communication to league
- Secure a volunteer to be the team parent to assist in administrative responsibilities
- Pick-up, safeguard, and return team equipment
- Learn and abide by Little League International & MCLL Rules and Regulations
- Submit any accident forms in timely manner to MCLL's Safety Officer
- Submit the required game and pitching information in a timely manner per MCLL process
- Maintain fields as necessary, before and after games
- Secure umpire as Home team responsibility
- Participate in All-Star team selection (Majors/Intermediate/Jr's/Sr's - Managers only)
- Help with fence take down (Cedarwood –Farm; Silver Firs & Freedom Field - Majors & Minors)
- Disclose any coaching with select organizations and any tournament dates.
- Commit to make little league a priority. Although we cannot govern our players in outside MCLL activities, we need managers committed to little league.

### **Team Environment:**

- Provide a positive and safe experience fostering good sportsmanship
- Teach a strong knowledge of the game and scale it with reasonable expectations of what is appropriate for each age group, level and players ability
- Put teaching of the game, proper skills and techniques above win/loss records
- Give equal effort and time into teaching each player regardless of skill level, not just the top talents
- Build player self-esteem
- Develop team/league camaraderie
- Strive to keep players active during practice sessions
- Satisfy playing requirements for all players during games per divisional rules
- Instill respect for opponents and umpires through active example

## **Coaches Code of Conduct**

Coaches have an important role in the development of the young children in the community. MCLL strives to teach each child good sportsmanship, fair play, and teamwork; values they can use throughout their lives. To ensure each coach acts in the best interest of the children and Little League Baseball/Softball, MCLL has enacted this Coaches Code of Conduct.

- 1) Players: Yelling at a player or using inappropriate language is never acceptable. Coaches are mentors and role models, and should always seek opportunities to encourage players. Discipline involving verbal abuse or physical contact is never acceptable and will not be tolerated. At the beginning of the season, coaches should establish conduct standards and consequences for not meeting those standards, and should communicate them to players and parents.
- 2) Parents/Fans: Coaches are expected to interact with parents in a professional manner using appropriate language and behavior. Coaches should never respond to comments from fans during games, and should insist that their team's fans respect both teams and the umpires. Issues should never be discussed in front of players unless absolutely necessary.
- 3) Umpires: Coaches should never argue, shout, or use foul language with umpires. When a coach has a question or objects to a call, they should approach the umpire calmly and respectfully in order to maintain a positive example for the players. Coaches should not condone their team's fans from criticizing umpires during the game.
- 4) Drugs, Alcohol, & Tobacco: Any coach determined to be under the influence of drugs or alcohol will be required to leave the field immediately. The use of tobacco while coaching is strictly prohibited.

The MCLL Board will review all violations of these rules and any filed complaints and take appropriate action, which may include additional league supervision, suspension or termination of Managing/coaching privileges.

By my signature below, I:

- (1) Give explicit consent for MCLL to perform any kind of background search/inquiry concerning me, and authorize any person or organization with whom MCLL might inquire to disclose any and all information MCLL might request. Please submit a current year Volunteer Application;
- (2) Acknowledge that if my application is approved by the board of directors and I am assigned managing duties that the time required to perform such duties is more than to attend scheduled games, that a minimum of 10 hours per week will be necessary for games and practices, and additional time may be required to help maintain fields for playing from March to the end of the season in June;
- (3) Acknowledge that if I am assigned managing duties, that MCLL reserves the right to revoke such assignment for any reason(s) it determines appropriate;

Note: As per Little League, only select people have access to our volunteer forms and their personal information. They will be kept safe and destroyed following the season.

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Applicant Signature

Date